

**SURFCREST CORPORATION HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING MINUTES  
MARCH 26, 2008**

**CALL TO ORDER:** The Board of Directors meeting of Surfcrest Corporation Homeowners Association was called to order at 7:30 pm

**DIRECTORS PRESENT:**

Bob Herrera.....	President
Kelley Duarte.....	Vice President
Dan Stepanian.....	Treasurer
Joel Parker.....	Secretary

**ALSO PRESENT:** Kim-Marie Bryant..... Golden West Property Management

**ABSENT:** Jim Thomas..... Member at Large

**HOMEOWNER FORUM:**

Odette Gotsch of 6262 Surfpoint – was in attendance.

Resident suggested there be community wide heightened awareness of the pool rules, security, regulations, etc. Resident also suggested raising the temperature of the pool. Complaint lodged regarding trimming the trees before they flower. Resident also recommended that the Landscape Committee information be posted to the website.

CTU Security Solutions

Board discussed the new security company and their functions relative to the pool. GWPM is to post an information sheet on CTU at the pool kiosk.

Linda Cleary of 6268 Surfpoint Circle – was in attendance.

Resident needs a pedestrian gate key. GWPM is to send out new pedestrian gate key to 6268 Surfpoint. Resident noted that there had been Board discussion in the past regarding switching the pedestrian gate locks to be the same as the pool key. Special tree trimming was requested by the resident in front of her unit (ocean view has been blocked by the trees).

Susan Fahey of 19317 Surf Drive

Resident suggested that the street monuments be painted. Board agreed and will discuss in open session. Resident also wanted Landscape committee updates.

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**MINUTES:** A motion was made by Kelley Duarte, seconded by Joel Parker, and carried to approve the February 27, 2008 Reconvened Annual meeting minutes as written.

A motion was made by Joel Parker, seconded by Kelley Duarte, and carried to approve the February 27, 2008 Board of Directors meeting minutes as written.

**FINANCIALS:** A motion was made by Joel Parker, seconded by Dan Stepanian, and carried to approve the February 2008 Financials as submitted.

Note: Water bill question. Miao in GWPM accounting to go over with Dan Stepanian-Treasurer.

Note: Moving of funds. Miao in GWPM accounting is to move \$1,500. from #3050-lighting reserve to #3120-sign reserve (for future interior monument project).

**OLD BUSINESS:** Action Item List  
The Board reviewed the Action Item List for February 2008.

Community Information Board (kiosk)  
GWPM is to have keys to the kiosk made for all Corp. Board members.

Guard Shack  
Board to check in guard shack to clear out clutter and unnecessary items/information.

Community Pool - Acid Wash  
Kelley Duarte – Project Manager  
Acid wash will be on hold until all bids are received and reviewed. Change out to salt water discussed and Kelley will research. Project manager hopes to have all information to move forward with the acid wash and possible salt water change over at the same time the trellis is being repaired (4-2 through 4-16)

Spa Trellis Repair - Update  
Joel Parker – Project Manager  
Metro Construction was approved on this project. The project will be started in the beginning of April and will take approximately 2 1/2 weeks to complete (4-2 through 4-16). Safety issues to be determined at initiation of project. Pool clock to be changed out at the same time. Prime and paint to be coordinated with Premier.

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**NEW BUSINESS:** CTU Parking and Security Solutions

GWPM is to forward 2<sup>nd</sup> Notice – Draft form to the Board for review to send out as special mailing to the homeowners along with the vehicle registration form (to insure that all homeowners supply the proper information to CTU). GWPM is to contact CTU and inform them of updates. GWPM is to put reminder notice up at the community board .

Entry Landscape – Updates

Discussed. Board requests drawing of the project (colors, placement, etc) before they will approve this project.

Newsletters, Website, and Special Notices

A motion was made by Joel Parker, seconded by Dan Stepanian, and carried to approve Jim Thomas-Member at Large, as the Project Manager for Surfcrest Corporation’s Newsletters, Website, and Special Notices. GWPM is to inform Jim Thomas to contact Sheri Kasabian (former Board member) for information and particulars on functionality of these areas.

Mail Box Replacement

Deferred to Surfcrest One and Surfcrest Two, (sub association item).

**ADJOURNED:** The meeting was adjourned at 9:15 pm

**ATTEST:** Respectfully submitted by:

\_\_\_\_\_  
Jan Standish, Sr. Property Supervisor

**APPROVED:** \_\_\_\_\_  
Chairperson of the Meeting or President of the Association

**SECRETARY’S CERTIFICATE**

I, **JOEL PARKER**, the duly elected and acting Secretary of the Surfcrest Corporation Homeowners Association, do hereby certify under penalty of perjury that the attached is a true and correct copy of the Regular Board of Directors Meeting held March 26, 2008 as approved by the Chairperson and President of the Association.

\_\_\_\_\_  
Signature of Joel Parker

\_\_\_\_\_/\_\_\_\_\_/2008  
Date