

SURFCREST CORPORATION HOMEOWNERS ASSOCIATION
GENERAL SESSION MEETING MINUTES OF OCTOBER 25, 2017
A California Non-Profit, Mutual Benefit Corporation

NOTICE TO THE MEMBERSHIP: Upon due notice given by way of monthly billing and posted 4 days in advance in the pool courtyard kiosk, the General Session of the Surfcrest Corporation Board of Directors was held at the HB Central Library, Lower Level.

DIRECTORS/MGMT:	Bob Herrera.....	President	Security/Parking Committee Chair
Absent	Adam Loughran.....	Vice President	Pool/Courtyard Committee Chair
	Gene Haberl	Treasurer	Maintenance Committee Chair
	Susan Sizlo.....	Executive Secretary	Landscape Committee Chair
	Tony Casella.....	Member at Large	Communications Committee Chair
	Becky Seifert.....	Management Co	HOA Portfolio Conciliator

CALL TO ORDER: A quorum of Board Members being present, the General Session of the Surfcrest Corporation Homeowners Association was called to order at 6:32 PM by the President of the Board, BobHerrera after roll call was taken.

HOMEOWNERS FORUM: In accordance with the State Statute, the homeowners were given an opportunity to address the Board of Directors.

Homeowners Present

Vanessa English Casella – no comments

Paul Arms – Painting on his railing (Surf 2 responsibility), towing of his wife’s vehicle and wife’s towel was stolen at the pool

Homeowners in attendance concerns:

BOARD BUSINESS:

Approval of the September 27, 2017 General Session Meeting Minutes

A motion was made by Susan Sizlo, seconded by Gene Haberl, and carried to approve the September 27, 2017 General Session Meeting Minutes with corrections.

ELECTION MATERIAL

The Board approved as presented the Election Material for the 2018 Election which includes the following:

- Candidate Statement – to be mailed on colored paper by November 13, 2017 with the following changes that reads Deadline to receive by and include Surfcrest Corp to Candidate Statement Nomination Form. Surf Corp Board responsibility for various maintenance items to include but not limited to pool, landscape, streets, outdoor lighting, security, guard shack etc.
- Ballot with no changes to be mailed on December 18, 2017 on colored paper
- Surfcrest Voting Rules as written by Gene Haberl – no changes
- Voting instructions – no changes
- 7 page Election Voting Rules which were clarified by attorney.

FINANCIAL MATTERS:

Approval of the August 2017 Financial Report

A motion was made Gene Haberl, seconded by Susan Sizlo, and carried to approve the August 2017 Financial Report as submitted, subject to audit.

Delinquencies: The Board reviewed the August 2017 delinquencies. All Delinquencies are reviewed in general session and discussed in Executive Session.

2018 BUDGET

Tabled to the November meeting

RESOLUTION TO RECORD A LIEN

A motion was made by Gene Haberl, seconded by Susan Sizlo, and carried to approve the Resolution to Record a Lien against account #00115-0-008-2.

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LANDSCAPE After reviewing suggestions from two (2) additional landscape proposals for monthly service, Landscape Chairperson Susan Sizlo discussed adding one (1) additional Douglas Landscape worker to the landscape maintenance rotation as noted in the comparative proposals.

BUSINESS:

SECURITY Bob Herrera reviewed the Citation, Routing and Towing reports from Courtesy Patrol.

MAINTENANCE

POOL Closed on December 31, 2017 and reopened on March 1, 2018. This is to be the permanent months for closing and re-opening the pool heater.

SIGNS Board member Tony Casella briefly showed signage announcing cleaning for stamped concrete.

PREMIER PAINTING A motion was made by Gene Haberl, seconded by Susan Sizlo, and carried to approve the Premier Painting proposal in the amount of \$19,250.00 for perimeter iron fencing and gates repairs including sanding peeling gate and fencing areas and painting.
Note: The Board also approved at a NTE \$2,000.00 for any needed welding to gates and fencing over and above the approved \$19,250 contract.

JANITORIAL Briefly discussed and tabled to meeting TBA

HOLIDAY LIGHTING Tabled to meeting TBA

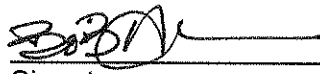
STREET SWEEP POWER WASH Tabled to meeting TBA

ARCHITECTURAL Tabled to meeting TBA

POOL Tabled to meeting TBA

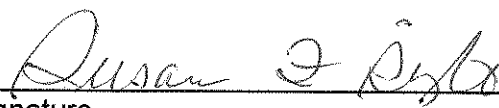
COMMUNICATIONS BUSINESS: Tabled to meeting TBA

ADJOURNMENT: A motion was duly made, seconded, and carried to adjourn the Surfcrest Corporation Homeowners Association General Session @ 8:31 PM.

HOA APPROVAL: Bob Herrera 
President Signature

SECRETARY'S CERTIFICATE: I, Susan Sizlo, the duly elected and acting Secretary of the Surfcrest Corporation Homeowners Association, do hereby certify under penalty of perjury that the attached is a true and correct copy of the General Session Meeting held as approved by the Chairperson and President of the Association

Susan Sizlo
Executive Secretary


Signature _____ Date _____