

**SURFCREST ONE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
JUNE 25, 2008**

NOTICE: Upon due notice given and received, the regular meeting of the Surfcrest One Board of Directors was held on June 25, 2008.

CALL TO ORDER: A quorum of Directors being present, the Surfcrest One Homeowners Association meeting was called to order at 6:30 p.m.

**DIRECTORS
PRESENT:**

Tom Sizlo..... President
Joel Parker..... Vice President
Linda Cleary..... Treasurer
Dan Stepanian..... Secretary
Ben Clark..... Member at Large

ALSO PRESENT: Kim-Marie Bryant....Golden West Property Management

**HOMEOWNERS
FORUM:**

Kelley Duarte of 19317 Surfview Circle – was in attendance

Marilyn Spousel of 19271 Surf Drive – was in attendance.
Homeowner is still receiving Bay Alarm billings and notices.

Marylou Clark of 19297 Surfview – was in attendance.
Homeowner complimented the Landscape Committee on the front entry planting.

MINUTES: A motion was made by Ben Clark, seconded by Joel Parker, and carried to approve the Board of Directors Meeting Minutes of May 28, 2008 as written.

FINANCIALS: A motion was made by Linda Cleary, seconded by Ben Clark, and carried to approve the May 2008 Financial Report with resolve of pending questions:

On Prepost Register (cash receipts) – GWPM accounting is to explain voided check to GL Account - #5305 WSM in the amount of \$300.00. Please contact Linda Cleary–treasurer directly.

Countrywide - Linda Cleary questions why there was a time lapse in transfer of deposit to Countrywide (over a month). GWPM accounting is to address issue directly with Linda Cleary-treasurer.

OLD BUSINESS: New Mailbox - Contract Acceptance
Installation discussed. Residents will be signing for new keys and board discussed mailing reminders, and has sent a out a special newsletter regarding the matter with the June billing.

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Action Painting

Special newsletter sent out to HOA membership w/ July billing requesting that Homeowners who need touch up and/or repair work done relative to the exterior painting will need to contact GWPM by July 11, 2008. Check contract – final payment date relative to warranty – Linda Cleary is checking.

Earthquake Insurance

Earthquake Insurance Proposal was reviewed and the Board requests an invite to go out to LaBarre/Oksnee in order to satisfy questions relative to the renewal prior to signing the document. GWPM is to contact Keith Hatch of LaBarre/Oksnee to invite him to the July 23, 2008 BOD meeting.

19407 Surfset Drive

Draft copy of final notification to comply to door replacement request reviewed, changes made, and GWPM is to send out certified mail to homeowner.

Action Item List for May 2008

Reviewed.

NEW BUSINESS: 19261 Surf Drive

Homeowner notification reviewed regarding roofing repair request. GWPM is to have WSM inspect roof around chimney and send letter to homeowner specifying HOA/HO responsibility regarding this matter.

Account # 00068-0-015-1

Updated Status Report needed from McIntyre Law Group on this account. GWPM is to Retrieve and take appropriate action.

ADJOURNMENT: A motion was made, seconded, and carried to adjourn the May 28, 2008 meeting at 7:15 p.m. to go into Executive Session.

RECONVENED: A quorum of Directors being present, the Surfcrest One Homeowners Association meeting reconvened at 7:25 PM

McIntyre Law Group

Assessors Parcel Number 023-531-12

A motion was made, seconded, and carried to approve McIntyre Law Group to prepare a Notice of Default and cause the default to be recorded against the property APN number 023-531-12.

ADJOURNMENT: A motion was made, seconded, and carried to adjourn the reconvened May 28, 2008 meeting at 7:30 pm

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ATTEST: Respectfully submitted by:

Jan Standish, Sr. Property Supervisor

APPROVED:

Chairperson of the Meeting or President of the Association

SECRETARY’S CERTIFICATE

I, **Dan Stepanian**, the duly elected and acting Secretary of the Surfcrest One Homeowners Association, do hereby certify under penalty of perjury that the attached is a true and correct copy of the Regular Board of Directors Meeting held June 25, 2008 as approved by the Chairperson and President of the Association.

Signature of Dan Stepanian

_____/_____/2008
Date