

**SURFCREST ONE INC. HOMEOWNERS ASSOCIATION**  
**GENERAL SESSION MEETING MINUTES OF AUGUST 23, 2018**  
A California Non-Profit, Mutual Benefit Corporation

**NOTICE TO THE MEMBERSHIP:** Upon due notice given by way of monthly billing and posted 4 days in advance in the pool courtyard kiosk, the General Session of the Surfcrest One Board of Directors was held at the HB Central Library, Lower Level.

**DIRECTORS/MGMT** Steve May..... President  
Dan Stepanian..... Vice President / Secretary  
Tom Sizlo..... Treasurer  
Open..... Member at Large  
  
Becky Seifert..... Golden West Property

**CALL TO ORDER:** A quorum of Board Members being present, the General Session of the Surfcrest One Inc. Homeowners Association was called to order at 6:30 pm – after roll call was taken.

**HOMEOWNERS FORUM:** In accordance with the State Statute, the homeowners were given an opportunity to address the Board of Directors.

Homeowners Present  
None

Directors Profile & Code of Conduct Documents  
These documents were placed in the management report for quick reference and retention.

**DIRECTORS BUSINESS:** Approval of the July 26, 2018 General Session Meeting Minutes  
A motion was made, seconded, and carried to approve the July 26, 2018 General Session Meeting Minutes.

**EXECUTIVE SESSION** In Executive Session collection matters and owner discipline matters were discussed. Architectural matters were discussed.

**FINANCIAL MATTERS:** Approval of the July 2018 Financial Reports  
A motion was made, seconded, and carried to approve the July 2018 Financial Report as submitted, subject to audit review.  
The Board also reviewed the Supplemental Budget Comparison Report for July 2018.

**MAINTENANCE**

**ELITE TERMITE** A motion was made, seconded and carried to approve for one year the Elite Termite Contract, in the amount of \$7,820.00.

**ROOFING** A motion was made, seconded and carried to approve Western Sheet Metal (WSM) to install copper edge metal and copper gutter on buildings 18, and 19 (6 units to each building) and building 20 (5 units each).

**ARCHITECTURAL** No submittals

**ADJOURNMENT:** A motion was duly made, seconded, and carried to adjourn the Surfcrest Corporation Homeowners Association General Session @ 7:20 PM.

**HOA APPROVAL:** Steve May   
President \_\_\_\_\_  
Signature

**SECRETARY'S CERTIFICATION** I, Dan Stepanian, duly elected and Vice President, acting as Secretary of the Surfcrest One Incorporated Homeowners Association, do hereby certify under penalty of perjury that the attached is a true and correct copy of the General Session Meeting held as approved by the Chairperson and President of the Association.

Dan Stepanian   
Acting Executive Secretary \_\_\_\_\_  
Signature Date 9/27/18