

**SURFCREST TWO INCORPORATED HOMEOWNERS ASSOCIATION**  
**GENERAL SESSION MINUTES OF MAY 23, 2018**  
A California Non-Profit, Mutual Benefit Corporation

**NOTICE TO THE MEMBERSHIP:** Upon due notice given by way of monthly billing and posted 4 days in advance within the community, the General Session of the Surfcrest Two Incorporated Board of Directors was held at the HB Central Library.

**DIRECTORS ATTENDANCE:**

Gary Hill.....	President	arrived at 6:18
Bob Herrera.....	Vice President	
The Board.....	Treasurer	
Susan Manson.....	Secretary	
Mike Sudolsky.....	Member at Large	
Vance Grosser.....	Member at Large	

**MGMT PRESENT:** Becky Seifert..... GWPM Inc.

**CALL TO ORDER:** A quorum of directors being present, the Surfcrest Two Inc General Session meeting was called to order at 5:00 p.m. by Vice President Bob Herrera, upon completion of roll call.

**HOMOWNERS FORUM:** In accordance with the State Statute, the homeowners present were given an opportunity to address the Board of Directors.

Homeowners Present – ~~Paul Arms.~~  
Guest speaker Keith Hatch from La Barge/Osknee Insurance

Topic of Discussion  
Earth quake insurance and Small Claims action against Board members

Directors Profile & Code of Conduct Documents  
These items are in the management report for quick reference and retention.

**ADMINISTRATIVE**

**MINUTES** A motion was made, seconded and carried to approve the Special Meeting Minutes of April 13, 2018.

A motion was made, seconded and carried to approve the General Session Minutes of April 25, 2018.

**EXECUTIVE SESSION** The minutes of April 25, 2018 Executive Session Minutes were tabled to the June meeting as time ran out. Delinquencies were reviewed.

**FINANCIAL MATTERS:** Reviewed of the April 2018 Financial Report

A motion was made, seconded and carried that the Board review and approve, subject to audit review the financials of April 2018.

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**MAINTENANCE**

**TERMITE PESTS** Management was directed to obtain additional Termite/Pest control contracts for the June meeting.

Gary Hill is now present at meeting at 6:18.

**COMMITTEE APPOINTMENT** The following Board members volunteered to head the following committees:

Roof/Down spout/gutters – Mike Sudolsky - *Gary Hill*  
Decks – ~~Gary Hill~~ and Vance Grosser. *Susan Manson*

**ARCHITECTURAL** No submittals at the time of the meeting.

**LANDSCAPE** No issues

**ADJOURNMENT:** A motion was made, seconded, and carried to adjourn the Board of Directors meeting of the Surfcrest Two Inc. Homeowners Association at 6:30pm.

**APPROVED:**

Bob Herrera  
Vice President



Signature

**SECRETARY'S CERTIFICATE:**

I, Susan Manson, the duly elected and acting Secretary of the Surfcrest Two Inc. Homeowners Association, do hereby certify under penalty of perjury that the attached is a true and correct copy of the Minutes of the

*acting*  
*Mike Sudolsky*  
Susan Manson  
Executive Secretary

  
Signature

*6-27-18*  
Date