

SURFCREST TWO INCORPORATED HOMEOWNERS ASSOCIATION
GENERAL SESSION MINUTES OF OCTOBER 25, 2017
A California Non-Profit, Mutual Benefit Corporation

NOTICE TO THE MEMBERSHIP: Upon due notice given by way of monthly billing and posted 4 days in advance within the community, the General Session of the Surfcrest Two Incorporated Board of Directors was held at the HB Central Library.

DIRECTORS ATTENDANCE: John Parodi..... President
Bob Herrera..... Vice President
Gene Haberl..... Treasurer
Linda Janesick..... Secretary
Pam Nesseseth..... Member at Large

MGMT PRESENT: Becky Seifert..... GWPM Inc.

CALL TO ORDER: A quorum of directors being present, the Surfcrest Two Inc General Session meeting was called to order at 5:00 p.m. by President John Parodi, upon completion of roll call.

HOMOWNERS FORUM: In accordance with the State Statute, the homeowners present were given an opportunity to address the Board of Directors.

Homeowners Present - None

Directors Profile & Code of Conduct Documents

These items are in the management report for quick reference and retention.

ADMINISTRATIVE

MINUTES A motion was made, seconded and carried to approve the Minutes of September 27, 2017, as amended.

ELECTION MATERIAL The Board reviewed all the Election material which included:

- Candidate Statement
- Ballot
- Voting Instruction
- Voting Rules 2018 as written by Gene Haberl
- Surfcrest Corp Clarified Election Rules
- Annual Election

Board members Pam Nesseseth and Linda Janesick and manger Becky Seifert will work together to establish mailing and deadline dates on election material.

PASS WORD PROTECTION A motion was made to Pass Word Protect minutes, there was no second the motion failed.

GENERAL SESSION MIUNTES OCTOBER 25, 2017
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FINANCIAL
MATTERS:

Reviewed of the September 2017 Financial Report

A motion was made, seconded and carried that the Board reviewed the September 2017 financial report, as submitted, subject to audit. The August, September and October financials will be formally approved at the November Board meeting on a quarterly bases.

Delinquencies and Matter Therein

All delinquency accounts are reviewed and discussed in Executive Session.

2018 BUDGET

The Board reviewed the 2018 Proposed Budget as prepared by GoldenWest Management and tabled until a special meeting could be called.

ACH CHARGES

The Board discussed charges paid by the association related to owners who use the ACH program. A motion was made to remove ACH program in an effort to save the associations fees, there was no second and the motion failed.

MAINTENANCE

KELLY INVOICE

A motion was made, seconded and carried to approve the Kelly Fire Protection invoice in the amount of \$1,616.61, check #90, dated May 22, 2017, invoice #8096C, for work on April 5, 2017.

KELLY FIRE

A motion was made, seconded and carried to approve Kelly Fire Protection to install strobes and horns with a Not To Exceed \$1,200.00.

LABARRE/
OKSNEE

A motion was made, seconded and carried to approve the LaBarre/Oksnee Liability insurance in the amount of \$13,872.

TERMITES


Management was directed to obtain a proposal from another termite company for opinion on termites.

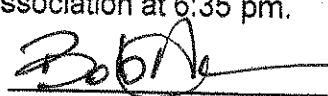
ARCHITECTURAL No report

ADJOURNMENT:

A motion was made by John Parodi, seconded by Gene Haberl, and carried to adjourn the Board of Directors meeting of the Surfcrest Two Inc. Homeowners Association at 6:35 pm.

APPROVED:


John Parodi
President


Signature

SECRETARY'S
CERTIFICATE:


I, Linda Janesick, the duly elected and acting Secretary of the Surfcrest Two Inc. Homeowners Association, do hereby certify under penalty of perjury that the attached is a true and correct copy of the Minutes of the

GENERAL SESSION MIUNTES OCTOBER 25, 2017
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General Session Meeting herein as approved by the Chairperson and/or
President of the Association.

Linda Janesick
Executive Secretary


Signature


Date