

SURFCREST TWO INCORPORATED HOMEOWNERS ASSOCIATION
GENERAL SESSION MINUTES OF NOVEMBER 29, 2017
A California Non-Profit, Mutual Benefit Corporation

NOTICE TO THE MEMBERSHIP: Upon due notice given by way of monthly billing and posted 4 days in advance within the community, the General Session of the Surfcrest Two Incorporated Board of Directors was held at the HB Central Library.

DIRECTORS ATTENDANCE: John Parodi..... President
Bob Herrera..... Vice President
Gene Haberl..... Treasurer
Linda Janesick..... Secretary
Pam Nesseth..... Member at Large - absent

MGMT PRESENT: Becky Seifert.....GWPM Inc. - absent

CHEM FREE Dan Murphy – Spoke to the Board regarding the methods, chemicals and procedures regarding termite treatment.

CALL TO ORDER: A quorum of directors being present, the Surfcrest Two Inc General Session meeting was called to order at 5:03 p.m. by President Bob Herrera, upon completion of roll call.

HOMOWNERS FORUM: In accordance with the State Statute, the homeowners present were given an opportunity to address the Board of Directors.

Homeowners Present
None

Directors Profile & Code of Conduct Documents
These items are in the management report for quick reference and retention.

ADMINISTRATIVE

MINUTES Approval of the October 25, 2017 General Session Minutes
A motion was made, seconded and approved to approve the October 25, 2017 General Session Minutes with corrections.

H.B LIBRARY A motion was made, seconded and carried to hold all 2018/2019 Board meetings at the Huntington Beach Library.

FINANCIAL MATTERS: Approval of the November 2017 Financial Report
A motion was made, seconded by and carried to approve the November 2017 financial report, as submitted, subject to audit.

2018 BUDGET The 2018 Budget was discussed. Continued discussion will be held on December 5, 2017 at John Parodi's home.

RESERVE PROPOSAL A motion was made, seconded and carried to approve the Reserve Data Analysis proposal in the amount of \$395.00 for a computer update.

Delinquencies and Matter Therein

All delinquency accounts are reviewed and discussed in Executive Session.


MAINTENANCE Items discussed were termite reports and roof/copper edge metal.

**FIRE
SPRINKLER'S** Not all owners have called Kelly to have their fire sprinklers repaired.

ARCHITECTURAL: No business

ADJOURNMENT: A motion was made by Pam Nesselth, seconded by Gene Haberl, and carried to adjourn the Board of Directors meeting of the Surfcrest Two Inc. Homeowners Association at 6:20 pm.

APPROVED:


John Parodi
President




Signature

**SECRETARY'S
CERTIFICATE:**

I, Linda Janesick, the duly elected and acting Secretary of the Surfcrest Two Inc. Homeowners Association, do hereby certify under penalty of perjury that the attached is a true and correct copy of the Minutes of the General Session Meeting herein as approved by the Chairperson and/or President of the Association.

Linda Janesick
Executive Secretary



Signature

Date

1/24/2018